



**SAFRO
CONSULT**

Business solutions for business success.



COMPANY
PROFILE

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Overview

SAFRO Consult is a premier HR consulting firm dedicated to transforming organizations through effective human resource and business solutions. We specialize in aligning HR strategies with business objectives to guarantee performance, enhance employee engagement, and encourage a culture of continuous progress.



Mission:

We are on a mission to provide business solutions that solves problems and reinforces success.



Vision:

We envision SAFRO Consult as the leader in HR consulting and business solutions, known for delivering customized solutions that add value to our clients.

Our Core Values



Communication:

We believe that a relationships efficiency is determined by the effectiveness of the communicate.



Collaboration:

Together we can do more and get there faster.



Commitment to excellence:

We are committed to without fail provide the best results possible.

Our Approach

At SAFRO Consult, we believe in a collaborative approach, working closely with our clients to realise their distinctive challenges and opportunities. We leverage information-driven insights to advise our approaches and guarantee measurable outcomes.

WHAT DO WE DO?

Skills Development Evaluations and Reports

We ensure that our clients are legally compliant with the Skills Development Levies Act.

Our core Skills Development services include:

- ➔ SETA allocation and transfers.
- ➔ Skills Development Facilitator registration.
- ➔ Skills Audits and training need analyses.
- ➔ Workplace Skills Plan analyses and reports.
- ➔ Annual Training Report submissions.
- ➔ SETA funding and grant applications.
- ➔ Training committee compliance.
- ➔ Liaising with SETA on behalf of the client.

Employment Equity Compliance

We ensure that our clients are legally compliant with the Employment Equity Act.

Our core Employment Equity services include:

- ➔ Consulting with employees.
- ➔ Submitting reports to The Department of Labour.
- ➔ Analysing policies and practices.
- ➔ Implementing the Employment Equity Plan.
- ➔ Conducting Employment Equity plan.
- ➔ Employment Equity committee compliance.



HR Consulting

We work closely with management and HR teams to optimise and simplify the extensive and challenging workforce activities.

Our core HR services include:

- ➔ Talent acquisition (Recruitment strategy, sourcing and selection development)
- ➔ Employee development (Performance management systems, employee development, succession development plan...)
- ➔ HR strategies (HR policy and procedure development, change management, HR systems...)
- ➔ Compliance (Employment legislation, best practice, records management, data privacy and security, health and safety, ...)

COIDA

We ensure your clients comply with the Compensation for Occupational Injuries and Diseases Act.

Our core COIDA services include:

- ➔ Employer registrations at the Compensation Fund.
- ➔ Compliance submissions
- ➔ Help clients get their Letter of good standing
- ➔ Submitting IOD claims to the Compensation Fund.

HR CONSULTING



COIDA



POPIA

We ensure your clients comply with the Protection of Personal Information Act.



Our core POPIA services include:

- ➔ Communicate with employees.
- ➔ Registering an information officer.
- ➔ Aligning the company's policies and procedures are with the POPIA Regulations, in regard to receiving, retrieving, keeping, handling, removal of information.
- ➔ Some of the policies and procedures include: operator or processing agreement, information protection policy, information breach policy...
- ➔ POPIA monitoring

Payroll

We ensure your client piece of mind with our payroll service.




Our core Payroll service include:

- ➔ Payslips
- ➔ EMP201
- ➔ SDL
- ➔ UIF
- ➔ UI19





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